



## **CITY OF DUNWOODY**

41 Perimeter Center East  
Suite 200  
Dunwoody, GA 30346  
Phone: 678.382.6700 • Fax: 678.382.6701  
[www.dunwoodyga.gov](http://www.dunwoodyga.gov)

---

# **MEMORANDUM**

**To:** Honorable Mayor and City Council  
**From:** Billy Grogan, Chief of Police  
**CC:** Warren Hutmacher, City Manager  
**Date:** October 19, 2009  
**Item:** **Police Department Semi-Annual Report**

---

The Dunwoody Police Department began providing police services to the citizens of Dunwoody on April 1, 2009. This date was preceded by an exciting ceremony at the farmhouse. The roll out of the department occurred at midnight with the police department accepting responsibility for protecting the citizens of Dunwoody.

The Dunwoody Police Department is committed to building a relationship with our community built upon openness, trust and collaboration. Additionally, the department adopted a set of core values, mission statement and vision statement which reflects this commitment and more.

In the first six months of operation, the men and women of the Dunwoody Police Department have done a great job providing a high level of customer service and responsiveness to the needs, issues and concerns of the community. This document outlines some of the department's accomplishments during the first six months, provides various statistics about certain activities and gives a brief glimpse of what the men and women of the Dunwoody Police do each and every day.

I am very proud of each and every person who I have the privilege of working with at the Dunwoody Police Department. I am honored to work with such a dedicated, professional and committed group of people.

### **Overview of the City of Dunwoody**

The City of Dunwoody is a densely populated, suburb of Atlanta located just north of Atlanta with a 3 mile section of I-285, Georgia Perimeter College with over 9,000 students, a MARTA train station, the Perimeter Community Improvement District (PCID) which includes Perimeter Mall and a significant number of retail businesses as well as an expansive office environment and a large number of apartment complexes. In addition, the City of Dunwoody has a large number of subdivisions, concentrated business areas around Dunwoody Village, Georgetown, Jett Ferry as well



## **CITY OF DUNWOODY**

41 Perimeter Center East

Suite 200

Dunwoody, GA 30346

Phone: 678.382.6700 • Fax: 678.382.6701

[www.dunwoodyga.gov](http://www.dunwoodyga.gov)

---

as extensive traffic congestion. Therefore, Dunwoody is uniquely situated which provides a number of challenges for the police department. Although our nighttime population is estimated to be approximately 37,500, our daytime population is significantly higher. By some estimates, the daytime population is nearly 100,000.

The PCID area is extremely congested and requires a great deal of our police resources. The primary crimes reported in this area include theft by shoplifting, credit card fraud, bad checks and entering autos.

In addition, the area in and around Peachtree Industrial Boulevard has a number of large rundown apartment complexes and businesses which require constant attention. This area has a wide variety of crime reported including a lot of property crimes as well as crimes against persons.

Lastly, traffic enforcement has been one of the most requested services by citizens to date. The City of Dunwoody has many residential neighborhoods and traffic enforcement is important as well as a priority to the residents in these affected areas. In addition, the main thoroughfares in Dunwoody are extremely congested and require constant monitoring and attention.

### **Overview of the Dunwoody Police Department**

The Dunwoody Police Department has 40 sworn police officers and 8 civilians providing service to the citizens of Dunwoody. The department is a full service department providing 24 hour coverage. A Police Service Representative can always be reached at the main number for the department at 678-382-6900. In addition, a police supervisor is always on duty and available if needed.

### **Overview of Uniform Patrol**

The Uniform Patrol Division is primarily responsible for answering all calls for service within the City of Dunwoody. An officer's time is divided between answering calls for service, administrative functions (completing reports, lunch, court, etc.) and pro-active community policing efforts and directed patrol. The DPD operates two 12-hour shifts from 6am-6pm and 6pm-6am. We are dispatched by the Dekalb County 911 Center and transport all of our prisoners to the Dekalb County Jail. All officers in Uniform Patrol have done an outstanding job during the first 6 months of operation. Hardly a day goes by that I do not receive an email from someone complementing one of them. All of our officers really appreciate all of the community support and look forward to



## CITY OF DUNWOODY

41 Perimeter Center East  
Suite 200  
Dunwoody, GA 30346  
Phone: 678.382.6700 • Fax: 678.382.6701  
[www.dunwoodyga.gov](http://www.dunwoodyga.gov)

---

coming to work each day. Listed below is a summary of certain activities for the first six months for Uniform Patrol.

- 18,596 Calls for Service
- 1,033 Part 1 Crimes
  - *Murder* 0
  - *Rape* 2
  - *Robbery* 34
  - *Assault* 88
  - *Burglary* 138
  - *Larceny* 710
  - *Motor Vehicle Theft* 61
- 1,069 Arrests
- 2,603 Incident Reports
- 987 Accident Reports
- 4,300 Traffic Citations
- 1,388 Traffic Warnings
- 4 Use of Force Reports (3 involve the Taser)

### **Overview of Investigations**

The Dunwoody Police Department has four Detectives, one Sergeant Supervisor and one civilian Crime Scene Technician assigned to investigations. Their primary responsibility is to investigate reported crime, process crime scenes and conduct surveillance as needed. Cases are assigned based on solvability factors. All of our Detectives have done an outstanding job and have investigated and solved many time consuming, complex and detailed cases.

### **Crime Scene Technician**

As part of investigations, the Crime Scene Technician responds to crime scenes, processes them, takes photos and videos and collects evidence. Some of the evidence collected is processed and the rest of the evidence is either stored or transported to the crime lab. This is a difficult job and the department's Crime Scene Technician has done an excellent job. The Crime Scene Tech has completed the following:

- 32 Vehicles Processed for Evidence
- 75 Crime Scenes Processed
- 43 Pieces of Evidence Processed in Lab
- 70 Marijuana Testing's Completed



## **CITY OF DUNWOODY**

41 Perimeter Center East

Suite 200

Dunwoody, GA 30346

Phone: 678.382.6700 • Fax: 678.382.6701

[www.dunwoodyga.gov](http://www.dunwoodyga.gov)

---

### **Gang Activity**

Although gang activity is not prevalent in the City of Dunwoody, we do have our share of activity primarily on the eastern edge of the City. This is evident through graffiti in the area, arrests that have been made and intelligence that has been gathered by several Dunwoody Police Officers. Dunwoody Officers attend the Metro Atlanta Gang Intelligence Meeting each month and exchange information with neighboring police agencies. The following gangs have been identified as operating in the City of Dunwoody.

- 18<sup>th</sup> Street
- La Raza (LRZ)
- MS13
- Surenous (Sur13)
- Nortenos

The gangs in this area typically are loosely organized and are involved in a variety of crimes. In some cases, they have been known to change from one gang to another. Here are some incidents which have been determined to be gang related.

- An 18<sup>th</sup> Street gang member kidnapped and raped a 13 yr old runaway.
- 2 18<sup>th</sup> Street gang members do a drive by shooting of a known La Raza gang member.
- 3 Sur13 gang members fire shots at 2 Dunwoody Police Officers.
- 30 Deep gang members from Atlanta commit smash and grab at Macy's and steal \$40,000 worth of merchandise.
- Several other gang members have been arrested for a variety of charges.

### **Property & Evidence**

The Property & Evidence Technician is responsible for cataloguing and storing all property and evidence brought into the police department. The process of securing property and evidence, documenting the chain of custody and then disposing of the property is extremely tedious and complicated. However, the department's Property & Evidence Technician has worked extremely hard to make our process run as smoothly as possible. Here are some statistics from property and evidence.

- 753 Pieces of Property & Evidence Processed
- 953 DVDs Burned From Digital Video Cameras in Cars
- Pulled 10 Pieces of Evidence for Court



## **CITY OF DUNWOODY**

41 Perimeter Center East

Suite 200

Dunwoody, GA 30346

Phone: 678.382.6700 • Fax: 678.382.6701

[www.dunwoodyga.gov](http://www.dunwoodyga.gov)

---

- Transported Approximately 50 Pieces of Evidence to the Crime Lab

### **Community Outreach**

The Community Outreach Unit is primarily responsible for coordinating all of the department's outreach functions within the community. The officers assigned to this function have worked extremely hard to build a rapport with various groups in the community. Here is a small sample of the work they have completed.

- Established the Police Explorer Program
- Recruited 10 Police Explorers
- Conducted 16 Explorer Meetings
- Worked 30 Court Sessions
- Recruited and Manages 8 Active Volunteers
- Conducted 11 School Meetings/Safety Talks
- Attended 15 Neighborhood Watch Meetings
- Deployed the Speed Trailer at 18 Locations
- Completed Underage Alcohol Compliance Checks at 33 Businesses (8 sold alcohol to a minor)
- Completed 2 Police Explorer Grant Applications
- Distributed 60 Neighborhood Watch Signs
- Completed a "Shop With a Cop" Grant Application
- Attended Numerous Events in the Community
- Frequently Patrolled on Bicycles in the Community
- Supervised Interns
- Maintained the Resident Vacation List
- Conducted Alcohol and Solicitor Permitting

### **Police Service Representatives**

The front desk area of the police department is staffed with a Police Service Representative 24 hours a day providing great service to the citizens of Dunwoody. In addition, the Police Service Representatives provide internal support for the entire department. Here is a small sample of all the work they have done so far.

- Created and Processed 6,700 case files
- Processed all Inmates in and out of Jail
- Processed 150-250 Report Requests per Month
- Ran 150-200 Criminal Histories per Month



## **CITY OF DUNWOODY**

41 Perimeter Center East

Suite 200

Dunwoody, GA 30346

Phone: 678.382.6700 • Fax: 678.382.6701

[www.dunwoodyga.gov](http://www.dunwoodyga.gov)

---

- Ran 60-80 Vehicle Registrations per Month
- 20-30 GCIC Entries per Month (Stolen Vehicles and Articles)
- Handle a Large Number of Phone Calls Each Day
- Service Approximately 50 Customers Each Day

### **Traffic Enforcement & Fatality Crash Investigations**

At the present time, the Dunwoody Police Department does not have a traffic unit who would normally investigate all serious and fatality accidents and coordinate and respond to all traffic complaints. However, the department has assigned this duty to a Sergeant and several officers in Uniform Patrol. This “unit” has done an exceptional job investigating our fatal accidents, investigating hit and run accidents and generally coordinating our traffic enforcement. Listed below is a summary of some of their activity.

- 2 Fatality Crash Investigations
- 2 Serious Injury Crash Investigations
- 44 Solvable Hit & Run Crashes Investigated
- 18 Hit & Run Arrests
- Processed Approximately 75 Traffic Complaints
- Participated in Several Governor’s Office of Highway Safety (GOHS) Initiatives
  - Click It or Ticket
  - Operation Zero Tolerance (DUI Enforcement)
- Assisted With the Georgia State Patrol Motorcycle Roundup
- Participated in the Metro Atlanta Traffic Enforcement Network (MATEN) Interstate Enforcement Waves

### **Training**

One of the top priorities of the Dunwoody Police Department for our personnel is to provide exceptional training opportunities for employees which will keep us up to date with current police practices. This training also helps keep our personnel safe, helps us protect the community and demonstrates our commitment to excellence. Here are some examples of training personnel have attended so far this year.

- Approximately 80 Hours of Training for the Start-Up of the Department for Each Employee
- OSSI RMS Training
- Terminal Agency Coordinator (TAC) Annual Conference
- Georgia Association of Chiefs of Police Support Staff Seminar
- Taser Trainer Recertification



## **CITY OF DUNWOODY**

41 Perimeter Center East  
Suite 200  
Dunwoody, GA 30346  
Phone: 678.382.6700 • Fax: 678.382.6701  
[www.dunwoodyga.gov](http://www.dunwoodyga.gov)

---

- National Incident Management System (NIMS) Training Level 300 & 400
- Gang Investigators Course
- Lidar Instructor Training
- Secret Service Training for Local Law Enforcement
- Crime Scene Processing
- Advanced Report Writing
- Specialized Patrol Techniques
- Officer Survival
- Advanced Roadside Impaired Driving Enforcement
- Criminal Apprehension for Patrol
- Health & Wellness Awareness
- Shotgun Skills Course
- Laser Training
- Constitutional Law
- Firearms Training
- Traffic Accident Reconstruction Level 1
- Homicide Investigation

### **Special Events**

The Dunwoody Police Department was called upon on several occasions to provide security and/or traffic control for various special events. Here is a list of some of those events.

- Lemonade Days
- July 4<sup>th</sup> Parade
- Westboro Baptist Church Protest at the Marcus Jewish Community Center
- Israeli Days at the MJCC
- Law Enforcement Torch Run (Partnered with Sandy Springs PD)

### **Professional Associations, Leadership Development & Network Opportunities**

All personnel who work for the Dunwoody Police Department are considered leaders. As such, we try to provide leadership development opportunities at all levels. Additionally, there are many areas of expertise and professional associations that coincide with these areas of expertise which are critical for our personnel to join and/or participate in. Listed below is some of the associations our personnel belong to and leadership training they have attended.

- Dekalb County Child Fatality Review Committee





## **CITY OF DUNWOODY**

41 Perimeter Center East  
Suite 200  
Dunwoody, GA 30346  
Phone: 678.382.6700 • Fax: 678.382.6701  
[www.dunwoodyga.gov](http://www.dunwoodyga.gov)

---

- Monthly North Central Security Association (NCSA) Meetings (PCID Area)
- Monthly Metro Atlanta Traffic Enforcement Network (MATEN) Meetings
- Dale Carnegie Training
- Federal Bureau of Investigations Law Enforcement Executive Development Seminar (LEEDS)
- Georgia Association of Chiefs of Police (GACP) Summer Conference
- International Association of Chiefs of Police (IACP) Summer Conference
- Monthly Dekalb County Chief's Association Meetings
- Quarterly Joint Terrorism Task Force (JTTF) Executive Committee Meetings
- 7 Habits of Highly Effective Law Enforcement (Franklin Covey Leadership Training)
- Weekly Rotary Club of Dunwoody Meetings
- Weekly Dunwoody Kiwanis Club Meetings
- Metro Tech Task Force
- Electronic Crimes Task Force (Secret Service)
- Internet Crimes Against Children Task Force (GBI)
- Georgia Auto Theft Intelligence Council
- Georgia Command College
- One Precinct One Church Initiative
- Perimeter Hotel Council Meeting
- PCID CEO Roundtable Luncheons
- FBI National Academy Alumni Summer Training Conference
- Law Enforcement & Business Continuity: Challenges and Solutions for a New Era Seminar
- Georgia International Law Enforcement Exchange (GILEE) Board Meetings
- Police Supervision
- Supervision Level 1

### **Summary**

As I mentioned earlier, I am extremely proud of the men and women I work with at the Dunwoody Police Department. All of them have done an exceptional job in providing a high level of customer service to the citizens of Dunwoody. The Dunwoody Police Department has been able to achieve so much in such a short period of time thanks to the dedication of our people, the support of the Mayor, Council and City Manager and the help from our community.

I am reminded of the Core Values we adopted as a department. These values include integrity, service, courage, professionalism, respect and teamwork. All personnel who work for the Dunwoody Police Department are committed to living and practicing those values as we serve the citizens of Dunwoody now and into the future.